



COMMITTEES

1. **AFFILIATES:** Responsible to better inform the members about industries directly affecting the Real Estate Industry. Support activities creating “goodwill” to members and community.
2. **BUDGET AND FINANCE:** Correlates the individual committees’ budget requests and recommends an operating budget to the Board of Directors, which insures a sound financial basis for the Board of Directors. The committee reviews the budgeted expenditures at minimum on a quarterly basis and investigates non-dues income sources and makes recommendations to the Board of Directors to provide for additional expenditures or income required.
3. **BYLAWS:** Responsible for the Annual review of the Board’s Bylaws and Policy documents to assure compliance with the National Association of Realtors® governing documents and policy. Formulates and recommends amendments to the Bylaws and Policy to the Board of Directors.
4. **MULTIPLE LISTING SERVICE (MLS):** Meets Monthly to discuss options to upgrade the computer systems and related equipment for the MLS update data sheets, review vendors, etc. Prepares recommendations for the Board of Directors. Facilitate the relationship between the listing and cooperating broker and to disseminate information on listed property in an orderly fashion. Formulates changes on forms, content, systems and procedures to further that purpose. Administers and enforces MLS Rules and Regulations.
5. **EDUCATION:** Responsible for the format, content and scheduling of the educational programs of the Board including but not limited to the orientation course. Plans programs and schedules speakers for the weekly member meetings related to the business of real estate & public policy.
6. Responsible for Realtor® image displays at appropriate public gatherings. Following the policies of the Incline Board of Realtors decides if any scholarship award(s) are to be granted. Formulates and recommends any changes in the criteria for selection of student(s) to receive a scholarship. Recommends the dollar amount of the award(s) not to exceed the budgeted amount, to the Board of Directors for approval. Coordinates the awarding of the scholarship(s) with the School’s Scholarship Committee.

7. **GRIEVANCE:** Subject to Incline Village Board of Realtors Policy, provides due process for any member of the Board involved in an ethics complaint. Makes such preliminary investigation and evaluation of the complaint, as required, to determine whether the validity and substance of the complaint warrants further consideration by a hearing panel of the Professional Standards Committee (Subject to attending professional standards training).

8. **PROFESSIONAL STANDARDS:** Provides a hearing panel to hear matters of alleged unethical conduct by Board members and to decide arbitration when invoked. (Subject to attending Professional Standards training).
 - a. **PUBLIC POLICY/LEGISLATION:** Studies and informs the membership and generates grass roots support for or in opposition to specific legislation. Develops a program aimed at encouraging members to inform their associates or the general public on key legislative issues. Studies and arranges for inter-association cooperation efforts on certain legislative matters, monitors local government agencies and encourages members to communicate with legislators to promote legislation advantageous to the real estate profession. Mobilizes membership to support or oppose issues as requested by the National or State Political Action Committees. Monitors the local governing bodies (TRPA, Counties, etc....) and reports to the Board of Directors. Provides the Nevada Association of REALTORS® with information on matters affecting the Incline Village area. Acts as liaison between NAR and the local Board during the legislative session, chairs PSF fund raising.